

## Village of Broadlands Meeting Minutes

Broadlands Village Board Meeting

Date: March 4, 2026

Time: 7:00 PM

Location: Village Hall

**Board Members Present:** Mayor Bruce Block, Treasurer Trace Thorne, Clerk Todd Spinner, Trustees: Michael Costelic, Rick Henson, Jeffrey Scott, Michelle Shanks. Steve Tipsord, and later Kaylee Spinner after she was appointed as trustee.

**Community Members Present:** David Smithenry, Tammy Howard, and Kaylee Spinner

### Call to Order

The meeting was called to order at 7:00 PM by Mayor Block

### Approval of Previous Minutes

Minutes from the February 2 meeting were reviewed and approved.

Motion: Trustee Hanson; Second: Trustee Shanks. Motion carried unanimously.

### Bills and Financial Reports

Bills and financial reports were reviewed. An outstanding Verizon bill was discussed separately due to account authorization issues.

Motion to approve bills and reports excluding the Verizon bill was approved by roll-call vote (5-0) Costelic, Yes, Henson, Yes, Jeffrey Scott, Yes, Shanks, Yes, Steve Tipsord, Yes.

### Public Comment

David Smithenry, resident of McGarigle Street, addressed the Board regarding ongoing drainage issues affecting his property and neighboring homes.

Mr. Smithenry described repeated flooding during heavy rains beginning in spring 2024, despite previous attempts at repair. Concerns included sediment buildup, undersized drainage tile, low catch basin elevation, and blocked outflow.

The Board discussed prior maintenance performed, including blowing out lines and installing tile connections. Trustees acknowledged that the system may be undersized and that additional investigation is needed.

Board direction included contacting qualified contractors to run a camera through the drainage system, evaluate potential blockages, assess tile size adequacy, and consider improvements such as raising basin covers or increasing tile diameter. Annual catch basin cleaning was also discussed.

Tammy Howard expressed support for David Smithenry and the draining issue and also wanted to know how to pay for a garage permit.

## Old Business

**Salary Records:** Trustees discussed difficulty locating official records confirming past salary adjustments which are on a missing October 2024 minutes. Recollections included increases to trustee stipends and discussion of mayor, treasurer, and clerk compensation. The Clerk noted plans to maintain electronic, searchable financial and meeting records going forward.

**FOIA Requests:** The Board discussed recurring Freedom of Information Act requests received from an organization based in St. Louis. The village attorney continues to handle responses. Requests to date have primarily involved copies of village bills. Trustees were informed that several other municipalities are receiving similar requests and that the requests appear to be part of a coordinated effort.

## New Business

**Board Appointment:** Kaylee Spinner expressed interest in filling a vacant board trustee position. With no other candidates coming forward, the Board appointed by roll-call vote (5-0) Costelic, Yes, Henson, Yes, Jeffrey Scott, Yes, Shanks, Yes, Steve Tipsord, Yes to appoint Kaylee to the position. She was welcomed by the Board.

**Easter Egg Hunt Donation:** A donation request was received to support the annual community Easter Egg Hunt. Rising costs were discussed, including candy and supplies. Past donations ranged from \$100-\$200. After discussion on amounts and history of the donations, Trustee Scott proposed a \$350 donation and seconded by Trustee K. Spinner. Roll Call Vote: Scott – Yes; Shanks – Yes; Hanson – Yes; Costelic – Yes; Tipsord – Yes; Spinner – Yes. Motion carried 6-0.

**COVID Relief Funds:** Treasurer Thome reported receiving correspondence from the U.S. Department of the Treasury requesting documentation related to previously received COVID relief funds. It was believed the funds were used for playground equipment, sidewalks, and accessibility ramps. The Board discussed gathering invoices, payment records, and contractor documentation to demonstrate eligible use of funds. The Treasurer will request an extension and follow up with Treasury officials.

## Committees and Announcements

Committee assignments were discussed informally, and the President indicated updated committee lists will be prepared and presented at a future meeting.

Announcements included upcoming church events, future fireworks planning, and ongoing residential renovation projects in the community.

## Meeting Schedule Adjustment

Due to financial statement timing, the Board agreed to move the April meeting to the second Wednesday of the month (later changed to Monday, April 6<sup>th</sup> via board email communication.)

## Community History Events

The history of Broadlands, Longview & Allerton with local historian Ray Cunningham was announced for MARCH 8<sup>th</sup> and 15<sup>th</sup> at 6:30 PM at the Broadlands Methodist Church.

## Adjournment

The meeting was adjourned following a motion by Trustee Shanks and Seconded by Trustee Costelic and approved unanimously at 8:08 PM.